

CAMARILLO COUNCIL PTA

2024-2025 FINANCIAL DUE DATES

Send all remittances to the Council Treasurer to: Patty Donovan

Address: 3408 Rockhampton Drive, Camarillo CA 93012

Phone: 310-579-7108

Email: treasurer.camarilloptacouncil@gmail.com

Please include a remittance form with each submission.

NOTE: All remittances **must** be received by the Council Treasurer **no later than** the listed due dates.

Document/Remittance	Due to Council	Completed
Annual Year-End Report/Financial Summary (2023-2024 school year)	September 15, 2024	
2023-2024 Year End Audit (1/1/24 – 6/30/24)	September 15, 2024	
Proposed Budget (2024-2025 school year)	September 15, 2024	
Ready, Set, Remit Membership Award (<i>Minimum of 30 Members</i>) <i>Totem and paper memberships count.</i>	October 1, 2024	
Conflict/WhistleBlower Forms (just send a list of the officers' names/positions that you have received forms from; you keep the actual signed forms)	October 1, 2024	
Council Dues (\$300.00)	November 1, 2024	
First Required Remittance of Per Capita Dues (minimum of 30 members)	November 1, 2024	
Copy of Tax Filings (2023-2024)(<i>both State and Federal</i>) along with proof of filing	December 1, 2024	
Copy of RRF-1 (Charitable Trust Renewal)Filing 2023-2024 along with proof of filing	December 1, 2024	
2024-2025 Mid-Year Audit (7/1/24 – 12/31/24)	February 28, 2025	
Freewill Offering Remittance	May 1, 2025	

Final Membership Remittance	June 1, 2025	
SEND TO AIM INSURANCE DIRECTLY		
Insurance Premiums-Units submit online to AIM. Payments online.	December 1, 2024	
Worker's Compensation Payroll Report - Information and additional payment if necessary (This is done online through AIM Insurance.)	January 1, 2025	

Tax Filings

The following dates are for remittances to be sent *directly from the units to the regulating government agency*. These are the ACTUAL due dates.

Raffle Permit applications due to Attorney General re 2024-2025 year	January 1, 2025
Raffle Report due to Attorney General for the 2023-2024 year	February 1, 2025
Form 990 due to IRS or extension filed (tax year ending June 30, 2024)	November 15, 2024
Form 199 due to Franchise Tax Board or extension filed (tax year ending June 30, 2024)	November 15, 2024
Form RRF-1 (charitable trust renewal) due to Attorney General	November 15, 2024

Questions? Contact Patty Donovan at treasurer.camarilloptacouncil@gmail.com